DEPARTMENT OF FOLKLORE & ETHNOMUSICOCLOGY

PHD QUALIFYING EXAM PLANNING

This form should be picked up by the student before meeting with the dissertation chair regarding the qualifying exam. The first part of this form should be filled out at the initial meeting with the dissertation research committee (initially the Ph.D. Qualifying Examination Committee). After the meeting, the form should be returned to the Graduate Student Services Assistant, who will hold it until the exam. The student and committee members should feel free to make copies of this form after the initial meeting.

STUDENT

To be filled out by the Graduate Student Services Assistant:

☐ is eligible to take qualifying exam ☐ is eligible under the following conditions:

________________________________________

PhD Exam Committee (I don’t need signatures, just names)

______________________________ (chair)

_____________________________________

_____________________________________

_____________________________________

_____________________________________

At least 3 months (6 months recommended) before exam/hearing

STUDENT AND EXAM COMMITTEE MEET

At least 2 months before exam/hearing

READING LIST APPROVED BY DIRECTOR OF GRADUATE STUDIES

At least one week before student receives exam questions

A) DRC CHAIR SUBMITS EXAM TO DIRECTOR OF GRADUATE STUDIES

B) STUDENT DISTRIBUTES RESEARCH PROPOSAL TO DRC AND SUBMITS NOMINATION TO CANDIDACY E-DOC THRU ONE.IU

STUDENT RECEIVES EXAM QUESTIONS

One week after receiving questions

STUDENT SUBMITS WRITTEN ANSWERS

Within two weeks of submission of answers

ORAL EXAM/HEARING IS HELD
COMPREHENSIVE EXAMINATION:

Date of Written Examination: _________________________________

Date of Oral Exam/Proposal Hearing: _________________________________

GRADE:

Recommend Pass with Distinction ( )

Pass ( )

Pass with Remedial Work ( )

Fail ( )

Nature of Remedial Work

PHD EXAM COMMITTEE:

________________________________________ (chair)

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